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Meeting Minutes October 8, 2020  
Lamplighter Restaurant, Delmont, PA

**Meeting Attendees:**

- a. Board: (8) Rob Cronauer, Alyssa Davis, Ted Hayes, Brandon Lacina, Pat Norton, Bill O'Hara, Chris Panichella, Ann Wade
- b. Guests: Ginny Hayes, Malcolm Sias, Chris Leo, Rita Vitolo, Kaytie Labik, Nick Defelice
1. **Vice President Rob Cronauer led the recitation of "The Pledge of Allegiance" and then called the meeting to order at 7:01 pm.**
  - a. No quorum this evening, so motions could be made or anything approved.
2. **Presidents' Comment (via email) –**
  - a. The Delmont Rotary has requested to have a race on the trail on October 24 from Rangos to Saltsburg. No official motion of approval could be made, but everyone in attendance was in favor.
  - b. The \$1,040 Trail Volunteer Fund grant for the second round of historical markers was awarded, and the check has been received.
  - c. We have had our first bench purchase at the new \$1,000 price. There are now currently 6 benches to be installed. These will most likely be held off for installation until spring 2021.
  - d. There are two events on/along the trail on October 31<sup>st</sup>.
  - e. The rest of the 2020 WHT meetings will take place at the Lamplighter Restaurant unless otherwise noted.
  - f. The emergency trail access Excel sheets for both sections of the trail were sent out to all local emergency responders, who appreciated the resource.
3. **Public Input/Introductions – No Report**
4. **Approval of Minutes –**
  - a. The minutes were reviewed with no comments, but were not approved due to the lack of a quorum.
5. **Treasurer's Report – Jack Maher**
  - a. Maher reported via email that money is still coming into the trail despite the odd circumstances of 2020, however the report was not approved due to the lack of a quorum.
6. **RTC Report – Rob Cronauer**
  - a. The WHT Articles of Association were officially approved by RTC.
  - b. Two sets of the new "Burma Shave" style fundraising signs were delivered to the trail. These will be placed along the trail to encourage "impulse buy" text to donate donations from trail users.
7. **TAT Report – Stan Rudge**
  - a. No report.
8. **Committee Reports -**
  - a. Real Estate and Acquisitions – Malcolm Sias
    - i. New property closings happening soon.
    - ii. Cronauer will be providing technical assistance near Rangos for a stream crossing that will prepare the trail for future expansion.
  - b. Engineering and Construction – Jeff Richards
    - i. No report.
  - c. Fundraising – Rob Cronauer

- i. Mile marker sponsor plaques from miles 0-8 ½ have been contacted in multiple ways about renewing existing plaques.
  - d. Public Relations – Vicki Rudge (via email)
    - i. The Facebook page is currently at 2,275 followers.
    - i. Twitter is up to 91 followers.
    - ii. The Amazing Race event with the Level Green Women’s Club is on Saturday, October 10 at 10 am. Profits will be from raffle baskets, business donations, 50/50, etc.
  - e. Membership – Gordon Conn (via email)
    - i. We are up to 250 members.
  - f. Trail Ambassadors – Stan Rudge
    - i. No report.
  - g. Trail Maintenance – Zone Leaders
    - i. The United Way Day of Caring on the WHT was a success! There were 11 volunteers that worked from 9 am-12 pm on Oct. 8. A whole bunch of staining was done along the trail. A HUGE WHT THANK YOU goes out to all of the volunteers for their hard work!
      - a. Ann Wade will write up a short paragraph about the volunteer work and send it along with some pictures to the local papers.
    - ii. All of the gates and benches in zone 1 have been repainted.
    - iii. Cronauer needs a few volunteer profiles for the RTC donation fundraiser campaign. They will be putting these profiles on their website. A few of the maintenance zone chairmen are encouraged to submit complete profiles.
    - iv. The bridge at Trafford Road needs 30+ boards replaced. These are Yellowwood boards that come with a lifetime guarantee, so they will supplying us with replacement boards for free. The other bridges along the trail will be inspected to make sure no other boards need replaced on other bridges.
  - h. Delmont Visionary Committee – Anna Marie Stackiewicz
    - i. No report
  - i. Westmoreland County Parks and Recreation – Chris Panichella
    - i. Results from the Five Star Trail Virtual Poker Run event will be announced soon.
  - j. Municipal Representatives
    - i. Lacina (Trafford rep) reported that Trafford is working to rebrand itself as a Rail-to-Trail town with new artwork and signage.
- 9. Old Business**
- a. None
- 10. New Business**
- a. Turtle Creek Watershed Association will be installing a water monitor in the stream at the bridge between FTMSA and Saunders Station. An official motion to approve could not be given, but everyone at the meeting provided a verbal approval of the installation. The monitor will not impact the bridge’s function or integrity in any way.
  - b. Ann Wade asked for permission to purchase candy for trail volunteers to hand out during the Halloween walk on Oct. 31<sup>st</sup>. Verbal approval was given for up to \$100 to be spent on treats, and Wade will submit reimbursements.
- 11. The next meeting will be on November 12, 2020, 7pm at the Lamplighter.**

The meeting was adjourned at 7:38 pm.

Respectfully submitted,

Alyssa Davis, Secretary