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**Meeting Minutes October 10, 2019  
Lamplighter Restaurant, Export, PA**

1. Meeting Attendees:
  - a. Board: (13) Rob Cronauer, Tom Dittman, Rick Fisher, Alyssa Harden, Ted Hayes, Jack Maher, Monica Meehan, Bill O'Hara, Rey Peduzzi, Jeff Richards, Stan Rudge, Vicki Rudge, Anna Marie Stackiewicz
  - b. Malcolm Sias, Director, Westmoreland County Parke and Recreation
  - c. Guests: Nick DeFelice, Ginny Hayes, Rudy Kobosky, Matt Kundrat, Ann LeCuyer, Pat Norton, Chris Panichella, Bob Stakiewicz, Dee O'Hara, Ann Wade, Cindy Wittman and others
2. President Rudge led the recitation of "The Pledge of Allegiance", and then called the meeting to order at 7:03 p.m.
3. President's Comments
  - a. September was a very busy month
    - i. Sept. 21<sup>st</sup>, a very successful post painting party.
    - ii. September 23<sup>rd</sup>, a successful Mile Post planting party
    - iii. 13 Mileposts, 3 Memorial Benches, 21 Bald Trees, 17 Historical Plaques and moving the March for Parks sign.
  - b. A Huge WHT Thank You to all who contributed 210 Volunteer Hours to complete the above work.
  - c. A Huge WHT Thank You to the Project Leaders, Karen Rose Ceccone, Rey Peduzzi, Ted Hayes, Boll O'Hara, Rick Fisher and Stanley Rudge.
4. Introductions – None
5. Public Input - None
6. Approval of Minutes - A motion was made to approve the September 12th meeting minutes as published, by O'Hara, 2<sup>nd</sup> by Hayes, Motion carried, minutes approved.
7. Treasurer's Report – Jack Maher
  - a. Treasurer Maher, reported \$66,865.28 in total assets.
  - b. Treasurer Maher reported that the S&T Checking Account has \$49,415.54 as essentially "Cash on Hand"..
  - c. A motion to approve the treasurer's report by Peduzzi, 2<sup>nd</sup> by Dittman, Motion carried, report approved.
8. RTC Report
  - a. The WHT was the most talked about trail because of all the work done in September.
  - b. Malcolm Sias presented a historical summary of the Westmoreland Heritage Trail

- c. A RTC / Westmoreland County Parks Maintenance Agreement was signed.
  - d. An Americor Project representative presented an inventory of all the culverts by size, location and maintenance schedule along the GAP. The WHT requested a similar survey for the Trail
  - e. The Annual RTC Retreat will be the last Saturday in January, time and location forthcoming.
9. TAT Report – President Rudge reported the eight communities that the TAT passes through have approved the trail map revisions and new Trail Maps should be available early 2020. The Phase IV section of the WHT Trail will be included on the new maps. The maps hopefully will be printed using grant monies and have very little advertising.

#### 10. Committee Reports

##### a. Real Estate and Acquisitions

- i. The Trail is very close to signing an agreement with First Oak Energies for land that will help partially connect Delmont with Export. A Phase One Environmental study will begin soon.
- ii. No progress on the Norfolk Southern land acquisition to complete the Trail for B-Y Park to downtown Trafford.
- iii. Grant applications have been submitted to the state for monies to purchase the parcels when they become available.

##### b. Engineering and Construction – Jeff Richards

- i. The last invoice from Plum Construction has been paid. Plum Construction will sponsor a milepost.
- ii. The “Big Curve” millings are still “bumpy”. Crushed limestone will be added as soon as the millings stabilize to smooth out the trail

##### c. Funding Raising – Rey Peduzzi / Rob Cronauer

- i. A new Schedule for Milepost Sponsorship has been developed for One Year and Ten Year subscriptions.
- ii. There are 22 miles of trail with 264 locations available.
- iii. The Application form is on the website for new subscriptions and renewing past expired subscriptions.

##### d. Public Relations – Vicki Rudge

- i. Facebook followers now number 1818.
- ii. Copies of Freewheeling Easy, a compendium of the area trails from The Pittsburgh Foundation, are now available for \$20.
- iii. The Penn Township Festival Booth resulted in one new member, \$65 in Clothing Sales, a \$25 donation and two Maintenance volunteers.
- iv. Gordon and Pat Conn supported a WHT Booth at the Monroeville Library.
- v. The Delmont Apple Festival Booth resulted in one new member, \$147 in clothing sales and \$72 in donations.
- vi. A Huge WHT Thank You to the PR Committee whose volunteering netted \$409 for the Trail last month.
- vii. Upcoming Events / Booth Opportunities
  - 1. October 19<sup>th</sup>, 5k Halloween Hustle, Export Volunteer Fire Department on the Trail, Costumed runners welcomed.

2. Murrysville Parks and Recreation Trick or Treat on the Trail, Saturday, October 26 from 2:00 - 4:00 p.m. on the Westmoreland Heritage Trail, Murrysville Community Center location (3091 Carson Ave). A \$100 candy expenditure was approved for the children attending the event.
  3. Forbes Regional Hospital Info Fair, November 4<sup>th</sup>, 10:00 to 4:00 p.m., volunteers needed.
  4. Coal and Coke Trail Comedy Night, November 2<sup>nd</sup>, 6:00 p.m.
  5. WHT Comedy Night February 15<sup>th</sup>, 2020
  6. March for Parks, March 21<sup>st</sup>, 2020
  7. Slickville VFD, Jeff Bass Trail Ride, May 17<sup>th</sup>, 2020
  8. WHT Trail Town Festival, June 6<sup>th</sup>, 2020
- viii. The PR Committee is considering a quarterly news letter, Trail patches, medallions, decals, stickers, etc. Other ideas requested.
- e. Membership – Stan Rudge
- i. The WHT now has a record 264 members. Thanks to all those who have joined in support of the trail.
  - ii. Gordon Conn has requested a final 2019 membership drive. A motion to extend a full 2020 membership to all those who join in Oct., Nov., and Dec., 2019 by Peduzzi, 2<sup>nd</sup> Dittman, Motion carried, membership extension approved
  - iii. Members are using our webpage to join 90% of the time. A WHT Thank You to Alyssa Harden for maintaining the site.
- f. Trail Ambassadors (Monitors) – President Rudge
- i. President Rudge reported 45 volunteer hours of trail service in September.
  - ii. A training and recertification class date for Trail Monitors will be announced soon.
- g. Trail Maintenance – Tom Dittman
- i. The last grass cutting for 2019 has been completed.
  - ii. Tom is seeking more volunteers to help with Trail Maintenance.
  - iii. It was noted that Penn Township and Monroeville have been cutting the Trail weeds with their tractor using an articulated “Big Head” cutter.
  - iv. Hoss’s Restaurant has extended an invitation for cyclists to use their parking lot for overflow trail access. The path to the trail will soon be improved with a larger pipe to stabilize the slope.
  - v. Tom has requested that event sign removal be a requirement for trail use. Organizations should police the trail after their event to remove any trash and litter. A written policy will be developed.
- h. Delmont Visionary Committee - Anna Marie Stackiewicz.
- i. The Delmont Council has approved planning for The Trail into Delmont from Rangos Parking Access.
  - ii. Suggestions for a Fund Raiser for this endeavor are requested.
11. Old Business - A discussion to purchase a second “Sandwich Board” was tabled pending plans being formulated to erect kiosks at B-Y Park and at the Caboose in Export.

## 12. New Business

- a. Board Member, Megan Nelson has submitted her resignation citing her Doctorate Degree Program is requiring more time than anticipated. Megan was thanked for her service and her resignation was accepted.
- b. Ann Wade and Monica Meehan agreed to Chair the Trail Christmas Party to be held at the Lamplighter Restaurant, December 12<sup>th</sup>. Details will be forthcoming.
- c. Sadly, the Trail Maintenance Truck has expired and will be recycled at a local junk yard.
- d. Ann LeCuyer, Protect PT, explained the "Purple Air Monitor" particulate counter for which they are seeking permission to locate on the trail. Presently, it needs an electrical power source which limits possible locations, but solar is being considered. They are applying for grant funding. When more details are available, possible locations will be discussed in the Spring of 2020
- e. Pat Norton, Jeff Richards, and Megan Nelson will represent the WHT Team competing in the West Peen Trail Triathlon.

On a motion by Peduzzi, 2<sup>nd</sup> Maher, the meeting was adjourned at 8:15 p.m.

The next meeting will be on November 14<sup>th</sup> at a location not yet determined.

Respectfully Submitted,

John Sopko, 2019 Provisional Secretary

Attachments: September Volunteer Hours

**2019 WHT Board Member and Helper Volunteer Hours**

	<b>First Name</b>	<b>Last Name</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Totals</b>
1	Gordon	Conn		7.0	14.0	8.0	16.0	10.0				55.0
	Helper						5.0					5.0
2	Rob	Cronauer			9.0	5.0	4.5	10.0				28.5
	Helper				3.0	1.0	2.0					6.0
3	Tom	Dittman						404.5				404.5
	Helper											0.0
4	Eileen	Elicker			7.0	5.5	5.0	3.0				20.5
	Helper					3.0	8.0					11.0
5	Richard	Fisher		3.5	23.5	5.0	18.5	11.0				61.5
	Helper			1.5	5.0							6.5
6	Alyssa	Harden						9.25				9.25
	Helper							1.0				1.0
7	<b>Ted</b>	<b>Hayes</b>	<b>15.5</b>	<b>21.5</b>	<b>13.0</b>	<b>15.5</b>	<b>19.0</b>	<b>4.5</b>				<b>89.0</b>
	<b>Helper</b>				<b>5.0</b>							<b>5.0</b>
8	Kerry	Jobe										0.0
	Helper											0.0
9	<b>Jack</b>	<b>Maher</b>		<b>12.0</b>	<b>16.0</b>	<b>4.0</b>	<b>8.0</b>	<b>16.0</b>				<b>56.0</b>
	<b>Helper</b>			<b>6.0</b>	<b>6.0</b>	<b>8.0</b>	<b>4.0</b>	<b>6.0</b>				<b>30.0</b>
10	Monica	Meehan										0.0
	Helper											0.0
11	Dorothea	Motto										0.0
	Helper											0.0
12	Mary Grace	Muster						32.0				32.0
	Helper											0.0
13	John J.	Nagoda										0.0
	Helper											0.0
14	Megan	Nelson					3.0	3.0				6.0
	Helper											0.0
15	Bill	O'Hara	21.5	26.0	17.0	54.0	22.5	19.0				160.0
	Helper											0.0
16	Rey	Peduzzi		13.0	15.0	19.0	19.0	15.0				81.0
	Helper			39.5	42.0	50.0	66.0	34.0				231.5
17	Vicki	Rudge	200.0	200.0	20.0	15.0	25.0	29.5				489.5
	Helper			15.0	22.0		25.0	30.5				92.5
18	Stan	Rudge	80.0	60.0	40.0	60.0	21.0					261.0
	Helper		15.0	25.0	15.0	25.0	25.0					105.0
19	John	Sopko		21.5	13.0	19.5	26.0	25.5				105.5
	Helper			0	0	0	0					0.0
20	Anna Marie	Stackiewicz			10.0	5.0						15.0
	Helper				5.0	0						5.0
											<b>Grand Total</b>	<b>2372.8</b>